

**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS
REORGANIZATION MEETING MINUTES
JANUARY 5, 2004
7:30 PM**

I. CALL TO ORDER

Commissioner President John Norman called the Hatfield Township Board of Commissioner's Workshop meeting to order at 7:40 p.m.

II. ROLL CALL

Commissioner Norman asked Ms. Teoli to call the roll. Present at the meeting were: Commissioner President John Norman, Commissioner Vice President Jerry Andris, Commissioner Jim O'Byrne, Commissioner Jean Vandegrift and Commissioner-elect Scott Brown. Also in attendance were Township Manager Stephanie Teoli, Solicitor Joe Kuhls, Building & Zoning Officer Ken Amey, Engineer Joe Nolan, Police Chief Mark Toomey, Public Works Director Nick DeMeno and Administrative Assistant Melissa Croak.

III. OATHS OF OFFICE FOR TOWNSHIP COMMISSIONERS

The Honorable District Justice Harold D. Borek administered the Oaths of Office as Township Commissioners for Jerry S. Andris of Ward 5, James F. O'Byrne of Ward 3 and Scott Brown of Ward 1.

IV. PLEDGE OF ALLEGIANCE

Commissioner Norman led the recitation of the Pledge of Allegiance.

V. CITIZENS' COMMENTS

- Commissioner Scott Brown thanked his friends and supporters and expressed his commitment to work hard for the Township.
- Jerry Vigiletti of 1217 Cabin Road welcomed new Commissioner Scott Brown and wished him good luck.
- Bob Nolan of 460 Fairgrounds Road expressed the same.

VI. APPOINTMENT OF PRESIDENT PROTEM

Commissioner Vandegrift moved to appoint Solicitor Joe Kuhls as the President Protem. The motion was seconded by Commissioner O'Byrne and carried affirmatively.

VII. TOWNSHIP REORGANIZATIONS

A. President of the Board of Commissioners

Commissioner Norman moved to nominate Commissioner Jerry S. Andris as the President of the Hatfield Township Board of Commissioners. The motion was seconded by Commissioner Vandegrift. There being no further nominations, Commissioner Vandegrift moved to close the nominations. The motion was seconded by Commissioner Norman and the motion carried. The President Protem called for a vote on the motion of nomination of Commissioner Jerry S. Andris as the President of the Hatfield Township Board of Commissioners. The motion carried unanimously.

The President Protem returned the chair of the meeting to President Jerry S. Andris.

B. Vice-President of the Board of Commissioners

Commissioner Norman moved to nominate James F. O'Byrne as the Vice-President of the Hatfield Township Board of Commissioners. The motion was seconded by Commissioner Vandegrift. There being no further nominations, Commissioner Vandegrift moved to close the nominations. The motion was seconded by Commissioner Norman and carried unanimously. The President of the Hatfield Township Board of Commissioners called for a vote on the nomination of James F. O'Byrne as the Vice-President of the Hatfield Township Board of Commissioners. The motion carried unanimously.

C. Committee Appointments

President Andris presented the following Committee appointments:

1. Administration Committee – Jerry Andris and John Norman
2. Finance Committee – Jim O'Byrne and Scott Brown
3. Planning & Zoning Committee – Scott Brown and Jean Vandegrift
4. Public Safety Committee – John Norman and Jim O'Byrne
5. Public Works Committee – John Norman and Jerry Andris
6. Recreation Committee – Jean Vandegrift and Jim O'Byrne
7. Police Pension Trustees – Jim O'Byrne and Jean Vandegrift

VIII. APPOINTMENTS

A. Township Manager/ Assistant Secretary

Commissioner Norman moved to appoint Stephanie Teoli Shafkowitz, as the Hatfield Township Township Manager/ Assistant Secretary for a term of 1/1/04 to 12/31/05. The motion was seconded by Commissioner Vandegrift and carried unanimously.

Commissioner Norman moved to appoint the following as they appeared on the agenda. The motion was seconded by Commissioner Vandegrift and carried unanimously.

B. Township Solicitor

Joseph Kuhls of Dischell, Bartle, Yanoff and Dooley as the Hatfield Township Solicitor for a term of 1/1/04 to 12/31/05.

C. Township Engineer

Joseph Nolan P.E. of CKS Engineers as the Hatfield Township Engineer for a term of 1/1/04 to 12/31/05.

D. Township Planner and Zoning Officer

Kenneth Amey as the Hatfield Township Planner and Zoning Officer for a term of 1/1/04 to 12/31/05.

E. Township Landscape Architect

Jim Faber as the Hatfield Township Landscape Architect for a term of 1/1/04 to 12/31/05.

F. Township Traffic Engineer

Andy Heinrich as the Hatfield Township Traffic Engineer for a term of 1/1/04 to 12/31/05.

G. Zoning Hearing Board Solicitor

Christen A. Pionzio as the Hatfield Township Zoning Hearing Board Solicitor for a term of 1/1/04 to 12/31/05.

IX. OTHER APPOINTMENTS

A. Environmental Advisory Council

1. Commissioner Vandegrift moved to appoint Adrian Reast to the Environmental Advisory Council for a term of 1/1/04 to 12/31/05.

The motion was seconded by Commissioner Norman and carried unanimously.

B. Industrial Development Authority

1. Commissioner O’Byrne moved to appoint Roy C. Roberts to the Industrial Development Authority for a term of 1/1/04 to 12/31/08. The motion was seconded by Commissioner Norman and carried unanimously.

C. Municipal Authority

1. Commissioner Vandegrift moved to appoint Barry Wert to the Municipal Authority for a term of 1/1/04 to 12/31/08. The motion was seconded by Commissioner O’Byrne and carried unanimously.

D. NP Health, Hospital & Education Authority

1. Commissioner O’Byrne moved to appoint Howard E. Wright to the NP Health, Hospital & Education Authority for a term of 1/1/04 to 12/31/08. The motion was seconded by Commissioner Vandegrift and carried unanimously.

E. Planning Commission

1. Commissioner Vandegrift moved to appoint Gerald Heffner to the Planning Commission for a term of 1/1/04 to 12/31/07. The motion was seconded by Commissioner Norman and carried unanimously.
2. Commissioner O’Byrne moved to appoint Orth Leonard to the Planning Commission for a term of 1/1/04 to 12/31/07. The motion was seconded by Commissioner Norman and carried unanimously.

F. Shade Tree Commission

1. Commissioner O’Byrne moved to appoint Frank Brouse to the Shade Tree Commission for a term of 1/1/04 to 12/31/08. The motion was seconded by Commissioner Vandegrift and carried unanimously.
2. Commissioner Vandegrift moved to appoint Gregg Straub to the Shade Tree Commission for a term of 1/1/04 to 12/31/08. The motion was seconded by Commissioner Norman and carried unanimously.

G. Vacancy Board Chairman

1. Commissioner Norman moved to appoint Leslie T. Brown as the Vacancy Board Chairman for a term of 1/1/04 to 12/31/04. The motion was seconded by Commissioner O’Byrne and carried unanimously.

H. Zoning Hearing Board

1. Commissioner Vandegrift moved to appoint James Bleakly to the Zoning Hearing Board for a term of 1/1/04 to 12/31/06. The motion was seconded by Commissioner O'Byrne and carried unanimously.

X. OTHER BUSINESS

There was no other business

XI. ADJOURNMENT

Commissioner Norman made a motion to adjourn the January 5, 2004 Board of Commissioners Reorganization meeting. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote. The meeting was adjourned at 8:00 p.m.