

**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS
WORKSHOP MEETING MINUTES
January 5, 2004**

I. CALL TO ORDER

Commissioner President Jerry Andris called the Hatfield Township Board of Commissioner's Workshop meeting to order at 8:00 p.m.

II. ROLL CALL

Commissioner Andris asked Ms. Teoli to call the roll. Present at the meeting were: Commissioner President Jerry Andris, Commissioner Vice President Jim O'Byrne, Commissioner Scott Brown, Commissioner John Norman and Commissioner Jean Vandegrift. Also in attendance were Township Manager Stephanie Teoli Shafkowitz, Solicitor Joe Kuhls, Township Planner Ken Amey, Engineer Joe Nolan, Police Chief Mark Toomey, Public Works Director Nick DeMeno and Administrative Assistant Melissa Croak.

III. CITIZENS' COMMENTS

- Bob Nolan noted that Mr. Brouse's address, as listed in the Reorganization agenda, had changed.

IV. COMMITTEE REPORTS

A. Planning and Zoning Committee

1. Planning Commission Meeting Minutes – December 16, 2003

Township Manager Stephanie Teoli Shafkowitz entered the December 16, 2003 Planning Commission meeting minutes into the record.

B. Public Safety Committee

1. Hatfield Volunteer Fire Company Chief's Report – December 2003

Township Manager Stephanie Teoli Shafkowitz entered the December 2003 Hatfield Volunteer Fire Company Chief's Report into the record.

C. Hatfield Township Municipal Authority

1. Hatfield Township Municipal Authority Meeting Minutes – November 11, 2003

Commissioner Norman entered the November 11, 2003 Hatfield Township Municipal Authority Meeting Minutes into the record.

Commissioner Vandegrift reported that sewer bills are expected to increase in the second quarter because Act 339 was not re-approved on the state level. Ms. Shafkowitz reported that there would be an article in the upcoming Township newsletter concerning the rates.

2. Hatfield Township Municipal Authority Monthly Budget Report – November, 2003

Commissioner Norman entered the November 2003 Hatfield Township Municipal Authority Monthly Budget Report into the record.

H. North Penn Water Authority

1. North Penn Water Authority Meeting Minutes – November 25, 2003

Commissioner Norman entered the November 25, 2003 North Penn Water Authority Meeting Minutes into the record.

V. TOWNSHIP STAFF REPORTS

A. Township Manager's Report

1. Bank Signature Resolutions

Township Manager Stephanie Teoli Shafkowitz requested authorization from the Board of Commissioners to change the bank signature cards. This change, in the form of Resolutions #04-01, #04-02, #04-03 and #04-04, will allow the new President and Vice President of the Board to serve as signers on Township bank accounts.

Commissioner Vandegrift made a motion to approve Resolutions #04-01, #04-02, #04-03 and #04-04. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

2. Ms. Teoli Shafkowitz reported that she recently received information regarding the Green Fields/Green Towns Open Space Program. An information session will be held on February 26th. She highlighted the requirement that the Board of Commissioners will need to appoint an Open Space Committee before any applications may be made to the county program.

B. Solicitor's Report

No report.

C. Building Report – December 2003

Mr. Amey entered the December 2003 Building Report into the record.

D. Engineer's Report

1. Storm Water Management Ordinance

Engineer Joe Nolan discussed the Storm Water Management Ordinance that will be on the next action meeting agenda.

VI. OTHER BUSINESS

VII. ADJOURNMENT

Commissioner O'Byrne made a motion to adjourn the January 5, 2004 Board of Commissioners meeting. The motion was seconded by Commissioner Norman and carried on a 5-0 vote. The meeting was adjourned at 8:20 p.m.