

# **HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP/REGULAR MEETING**

**June 9, 2004**

*7:30 PM*

## **AGENDA**

### **I. CALL TO ORDER**

Commissioner President Gerald Andris called the Hatfield Township Board of Commissioner's June 9, 2004 workshop and regular meeting to order at 7:35 p.m.

### **II. ROLL CALL**

Commissioner Andris asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Gerald Andris, Commissioner Scott Brown, Commissioner John Norman Commissioner Jim O'Byrne and Commissioner Jean Vandegrift. Also in attendance were Township Manager Stephanie Shafkowitz, Township Planner Ken Amey, Engineer Joe Nolan, Police Chief Mark Toomey, Parks and Recreation Director Nancy Stock and Administrative Assistant Melissa Croak. Frank Bartle, Esq., of Dischell, Bartle, Yanoff and Dooley served as solicitor.

### **III. PLEDGE OF ALLEGIANCE**

Commissioner Vandegrift led the recitation of the Pledge of Allegiance.

### **IV. APPROVAL OF AGENDA**

Commissioner Vandegrift made a motion to approve the Agenda of the June 9, 2004 Hatfield Township Board of Commissioners meeting. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

### **V. APPROVAL OF MINUTES**

#### **1. Board of Commissioners Regular Meeting Minutes – *May 26, 2004***

Commissioner Brown made a motion to approve the Board of Commissioners Regular Meeting Minutes for May 26, 2004. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

**VI. CITIZENS' COMMENTS**

Neil Brady of 472 Sharon Road spoke on behalf of the Health, Hospital and Education Authority. He reported that the HHEA would be seeking the Board of Commissioners' approval at the June 18 Special Meeting for an extension of the authority.

**VII. SPECIAL ITEMS**

**1. Police Officer Swearing In**

*Administration of Oath of Office to Officer Michael Sloan –  
Judge Kenneth Deatelhauser*

Judge Kenneth Deatelhauser administered the Oath of Office to Officer Michael Sloan. Commissioner John Norman presented Officer Sloan with his badge and the Board of Commissioners congratulated the newest Hatfield Township Police Officer.

**VIII. COMMITTEE REPORTS**

**A. Planning and Zoning Committee – Commissioner Brown**

No report.

**B. Public Works Committee – Commissioner Norman**

Commissioner Norman updated the Board regarding the Public Works department's activities.

**C. Parks and Recreation Committee – Commissioner Vandegrift**

1. Parks and Recreation Board Meeting Minutes – *May 3, 2004*
2. Shade Tree Commission Meeting Minutes – *May 17, 2004*

Commissioner Vandegrift entered the Parks and Recreation Board and Shade Tree Commission Meeting Minutes in to record.

Commissioner Vandegrift reported that Read to Me Mondays and Read to Me Wednesdays would be starting June 21 and June 23. Music Feast begins June 28. Commissioner Norman thanked Parks and Recreation Director Nancy Stock for all of her hard work and for going above and beyond her regular duties by coming in on the weekend and helping with the Boy Scouts.

**D. Public Safety Committee – Commissioner Norman**

1. Monthly Report of Police Activities – *May 2004*

Commissioner Norman entered the May 2004 Police Report into record.

**D. Finance Committee – Commissioner O’Byrne**

No report.

**F. Hatfield Township Municipal Authority – Commissioner Andris**

1. Hatfield Township Municipal Authority Meeting Minutes – *April 13, 2004*
2. Hatfield Township Municipal Authority Monthly Budget Report - *April 2004*

Commissioner Andris entered the April 13, 2004 Hatfield Township Municipal Authority Meeting Minutes and April 2004 Monthly Budget Report into record.

**G. North Penn Water Authority – Commissioner Andris**

1. North Penn Water Authority Meeting Minutes – *April 27, 2004*

Commissioner Andris entered the April 27, 2004 North Penn Water Authority Meeting Minutes into record.

**H. Northern Montco Recycling Commission – Commissioner Vandegrift**

Commissioner Vandegrift reported on the latest news regarding the Northern Montco Recycling Commission.

**IX. TOWNSHIP STAFF REPORTS**

**A. Township Manager’s Report**

1. Salt Storage Building Bid

Township Manager Stephanie Shafkowitz reported the the bid specs are ready for the Salt Storage Building Bid.

2. Open Space Plan RFP

Ms. Shafkowitz reported that the Open Space RFP is out and being reviewed.

Ms. Shafkowitz reported that Samir Zaverihad resigned from the Parks and Recreation Committee. Wayne Rutter had asked to take his position, and gave his resignation from the Civil Service Commission. Commissioner Vandegrift gave her support for Mr. Rutter being appointed to the Parks and Recreation Committee, as did the rest of the Board. Action will be taken at the July 28, 2004 meeting.

Ms. Shafkowitz reported that she and Commissioner O'Byrne attended the County Line Road meeting with surrounding municipalities to discuss improvements with the intersection at County Line Road and route 309.

**B. Solicitor's Report**

No report.

Commissioner Norman welcomed Frank Bartle, Esq. of Dischell, Bartle, Yanoff and Dooley to the Hatfield Township Board of Commissioners meeting.

**C. Building Report**

1. Building Report – *May 2004*

Ken Amey entered the May 2004 Building Report into record.

**D. Engineer's Report**

No report.

**X. ACTION ITEMS**

**1. Statewide Building Code Ordinance #528**

*Motion to approve Ordinance #528*

Commissioner O'Byrne made a motion to approve Ordinance #528. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

**2. Pennsylvania Cooperative Purchasing Program Resolution #04-24**

*Motion to approve Resolution #04-24*

Commissioner Vandegrift made a motion to approve Resolution #04-24. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

**3. Dr. Raymond Au, Burns Building  
Escrow Release #1 - \$37,015.00**

*Motion to approve Escrow Release #1 in the amount of \$37,015.00.*

Commissioner Norman made a motion to approve Escrow Release #1 in the amount of \$37,015.00. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

**XI. OTHER BUSINESS**

**XII. ADJOURNMENT**

Commissioner Norman made a motion to adjourn the June 9, 2004 Board of Commissioners meeting. The motion was seconded by Commissioner Vandegrift and carried on a 5-0 vote. The meeting was adjourned at 8:05 p.m.