

**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS  
WORKSHOP MEETING**

**August 11, 2004**

*7:30 PM*

**AGENDA**

**I. CALL TO ORDER**

Commissioner President Gerald Andris called the Hatfield Township Board of Commissioner's August 11, 2004 meeting to order at 7:30 p.m.

**II. ROLL CALL**

Commissioner Andris asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Gerald Andris, Commissioner Vice-President Jim O'Byrne, Commissioner Scott Brown and Commissioner John Norman. Also in attendance were Township Manager Stephanie Shafkowitz, Solicitor Joe Kuhls, Engineer Joe Nolan, Lieutenant Eric Schmitz and Administrative Assistant Melissa Croak.

**III. PLEDGE OF ALLEGIANCE**

Commissioner O'Byrne led the recitation of the Pledge of Allegiance.

**IV. SPECIAL ITEM**

1. Appointment of Ward 4 Commissioner  
*Resolution 04-23*

Commissioner O'Byrne made the motion to nominate James A. Bleakly, Jr., 1640 Leon Drive, as Ward 4 Commissioner. The motion was seconded by Commissioner Norman and carried on a 4-0 vote.

Commissioner President Andris asked if there were any other nominations for the Ward 4 Commissioner. Hearing none, Commissioner Norman made the motion to close nominations. The motion was seconded by Commissioner O'Byrne and carried on a 4-0 vote.

Commissioner Norman made the motion to approve Resolution 04-32, appointing James A. Bleakly, Jr., 1640 Leon Drive, as Ward 4 Commissioner. The motion was seconded by Commissioner O'Byrne and carried on a 4-0 vote.

2. Swearing in of Commissioner Bleakly  
*The Honorable Thomas M. DelRicci*

Commissioner Andris introduced Mr. Bleakly and the Honorable Thomas M. DelRicci conducted the swearing in ceremony. The Board of Commissioners congratulated Commissioner Bleakly and he took his seat on the Board.

## **V. CITIZENS' COMMENTS**

There were no comments at this time.

## **VI. COMMITTEE REPORTS**

### **A. Planning and Zoning Committee – Commissioner Brown**

1. Planning Commission Meeting Minutes – *July 20, 2004*

Commissioner Brown entered the July 20, 2004 Planning Commission Meeting Minutes into record.

### **B. Public Works Committee – Commissioner Norman**

1. Commissioner Norman entered the Public Works report into record. Commissioner Norman announced that the Public Works Committee Meeting will be held Wednesday, September 15.

### **C. Parks and Recreation Committee – Commissioner O'Byrne**

1. Shade Tree Commission Meeting Minutes – *July 19, 2004*

Commissioner O'Byrne entered the July 19, 2004 Shade Tree Commission Meeting Minutes into record.

2. Hatfield Park Commission Meeting Minutes – *June 14, 2004*

Commissioner O'Byrne entered the June 14, 2004 Hatfield Park Commission Meeting Minutes into record.

### **D. Public Safety Committee - Commissioner Norman**

1. Monthly Report of Police Activities – *July 2004*

Commissioner Norman entered the July 2004 Monthly Report of Police Activities into record. Commissioner Norman announced that the Public Safety Meeting would be held Wednesday, September 15 at 6:30 PM.

**E. Finance Committee – Commissioner O’Byrne**

1. Overview of Proposed Budget Calendar

Commissioner O’Byrne entered the proposed Budget Calendar into record.

**F. North Penn Water Authority – Commissioner Andris**

1. North Penn Water Authority Meeting Minutes – *June 22, 2004*

Commissioner Andris entered the June 22, 2004 North Penn Water Authority Meeting Minutes into record.

**VII. TOWNSHIP STAFF REPORTS**

**A. Township Manager’s Report**

1. Open Space Plan RFP

Stephanie Teoli Shafkowitz reviewed the Open Space Plan Request for Proposals. Ms. Shafkowitz recommended hiring Gannet Fleming to complete the Open Space Plan, total cost not to exceed \$57,600. Hatfield Township would be responsible for sharing a 10% match with Hatfield Borough.

2. Montgomery County Snow and Ice Agreement

Ms. Shafkowitz reported that it is time to renew the Montgomery County Snow and Ice Agreement. Hatfield Township receives \$1,202.00 for plowing county roads in the township. Commissioner Brown asked if that covered the expense. Commissioner Norman replied that it depends on the snowfall. Ms. Shafkowitz added that the township has tried in the past to renegotiate a higher reimbursement.

3. Hiring Policy

Ms. Shafkowitz recommended that the board adopt the hiring policy found in their packets. She reported that this policy is in compliance with all of the appropriate guidelines for hiring and veterans preference.

Ms. Shafkowitz also acknowledged the Hatfield Police Department for all of their hard work in putting together a great National Night Out. Commissioner Andris added the same sentiments.

**B. Solicitor's Report**

No report.

**C. Building Report**

1. Building Report – *July 2004*

Ken Amey entered the July 2004 Building Report into record.

**D. Engineer's Report**

1. Escrow Release Report

Joe Nolan entered the August Escrow Release Report into record.

**VIII. OTHER BUSINESS**

Commissioner Norman reported that he was very pleased with the selection of Commissioner James Bleakly to the Board of Commissioners. He gave Commissioner Bleakly many accolades in respect to the work he has done with the Zoning Hearing Board for almost 20 years of service.

**VIII. ADJOURN**

Commissioner Norman made a motion to adjourn the August 11, 2004 Board of Commissioners meeting. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote. The meeting was adjourned at 7:55 p.m.