

**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS  
WORKSHOP MEETING**

**October 13, 2004**

*7:30 PM*

**AGENDA**

**I. CALL TO ORDER**

Commissioner President Gerald Andris called the Hatfield Township Board of Commissioner's October 13, 2004 meeting to order at 7:30 p.m.

**II. ROLL CALL**

Commissioner Andris asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Gerald Andris, Commissioner Vice-President Jim O'Byrne, Commissioner James Bleakly, Commissioner Scott Brown and Commissioner John Norman. Also in attendance were Township Manager Stephanie Shafkowitz, Solicitor Joe Kuhls, Township Planner Ken Amey, Engineer Joe Nolan, Chief of Police Mark Toomey, Public Works Director Nick DeMeno, Parks and Recreation Director Nancy Stock, and Administrative Assistant Melissa Croak.

**III. PLEDGE OF ALLEGIANCE**

Commissioner Brown led the recitation of the Pledge of Allegiance.

**IV. CITIZENS' COMMENTS**

None.

**V. SPECIAL ITEMS**

**A. Recognition Award for Community Service Project**

1. Recognition of David Rushmore, Boy Scout Troop 610

Commissioner Andris presented David Rushmore with a certificate of recognition for his community service in Hatfield Township.

**VI. COMMITTEE REPORTS**

**A. Planning and Zoning Committee – Commissioner Brown**

1. Planning Commission Meeting Minutes – *September 21, 2004*

Commissioner Brown entered the Planning Commission Meeting Minutes into record.

**B. Public Works Committee – Commissioner Norman**

Commissioner Norman reported that the salt storage shed is complete. Crack sealing is underway and paving is complete. Leaf pickup will begin this Monday.

**C. Parks and Recreation Committee – Commissioner O’Byrne**

1. Hatfield Park Commission Meeting Minutes – *August 9, 2004*
2. Hatfield Township Parks and Recreation Committee – *September 13, 2004*
3. Hatfield Township Shade Tree Commission – *September 20, 2004*

Commissioner O’Byrne entered the Hatfield Park Commission Meeting Minutes, the Hatfield Township Parks and Recreation Committee, and the Hatfield Township Shade Tree Commission into record. He added that Roctoberfest is coming up at the end of the month.

**D. Public Safety Committee - Commissioner Norman**

1. Monthly Report of Police Activities – *September 2004*

Commissioner Norman entered the Monthly Report of Police Activities into record.

2. Police Pole Barn Bid

Commissioner O’Byrne made a motion to authorize award of the Police Pole Barn Bid to Conestoga Buildings, Inc. of New Holland, PA at a cost of \$22,150. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

3. No Parking Ordinance – School Road and Unionville Pike

Commissioner Norman reviewed the No Parking Ordinance and recommended it for approval at the October Action Meeting

**E. Finance Committee – Commissioner O’Byrne**

Commissioner O’Byrne reported that the budget process is near completion. There are no more anticipated public budget meetings.

**F. North Penn Water Authority – Commissioner Andris**

1. North Penn Water Authority Meeting Minutes – *August 31, 2004*

Commissioner Andris entered the North Penn Water Authority Meeting Minutes into record.

**G. Hatfield Township Municipal Authority – Commissioner Andris**

1. Hatfield Township Municipal Authority Meeting Minutes –  
*August 10, 2004*
2. Hatfield Township Municipal Authority Monthly Budget Report –  
*August 2004*

Commissioner Andris entered the Hatfield Township Municipal Authority Meeting Minutes and Monthly Budget Report into record.

**VII. TOWNSHIP STAFF REPORTS**

**A. Township Manager’s Report**

1. Coldwell Banker Listing Agreement

Ms. Shafkowitz reported that staff has met with Coldwell Banker in an effort to lease out the office area at the new Public Works Building. Commissioner Norman added that he had some changes to make to the leasing agreement.

2. 2005 Budget Update

Ms. Shafkowitz reported that the public budget presentation will be on November 10 and the budget will be adopted on December 8.

Ms. Shafkowitz asked the Board if they wanted to consider moving the second November meeting from the day before Thanksgiving to the Monday preceding it. The Board agreed to move the date.

3. Liberty Bell Trail Alignment

Nancy Stock, Parks and Recreation Director, and Linda Arkens, Hatfield Borough, have been serving on the Liberty Bell Trail Committee. Weitzman Planning Group has created a draft alignment that is included in the Board’s packets. A resolution would have to be passed to endorsing the concept of the trail going through the township. The idea is to follow the actual route of the original Liberty Bell Trail trolley line. All other municipalities are endorsing the plan.

Commissioner Brown asked for a larger map to be displayed for the action meeting.

Nancy Stock said that there are also still some easements necessary for some off road segments of the trail. She reported that anyone interested in

seeing the trail in its entirety can attend an upcoming meeting at Souderton Borough on November 17.

4. Purchase of Six-Wheel Dump Truck

Ms. Shafkowitz reported that the Public Works Department proposes a purchase of a six-wheel truck. The cost will stay within the \$95,000 budget.

**B. Solicitor's Report**

No report.

**C. Building Report**

1. Building Report – *September 2004*

Ken Amey entered the Building Report into record.

**D. Engineer's Report**

1. Escrow Release Report – *September 2004*

Joe Nolan entered the Escrow Release Report into record.

2. NPDES Phase II – Second Year Requirements Update

Joe Nolan reported on the second year requirements for stormwater management. CKS has checked all stormwater outfalls in the township. They now have to physically inspect 25% of them after a rainstorm. The Township will also continue the education of residents through the Internet, pamphlets and brochures.

**VIII. OTHER BUSINESS**

**IX. ADJOURN**

Commissioner Andris announced that there would be an executive session after the meeting to discuss matters of personnel. No action would be taken.

Commissioner O'Byrne made a motion to adjourn the October 13, 2004 Board of Commissioners meeting. The motion was seconded by Commissioner Norman and carried on a 5-0 vote. The meeting was adjourned at 8:20 p.m.