

HATFIELD TOWNSHIP BOARD OF COMMISSIONERS REGULAR MEETING

November 22, 2004

7:30 PM

AGENDA

I. CALL TO ORDER

Commissioner President Jerry Andris called the Hatfield Township Board of Commissioner's November 22, 2004 meeting to order at 7:30 p.m. Commissioner Andris announced that there would be an executive session following the meeting. There was also an executive session following the November 10, 2004 meeting. No action was taken at the November 10th session nor will any action be taken at this session.

II. ROLL CALL

Commissioner Andris asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Gerald Andris, Commissioner James Bleakly, Commissioner Scott Brown, Commissioner Jim O'Byrne. Also in attendance were Township Manager Stephanie Teoli Shafkowitz, Solicitor Joe Kuhls, Township Planner Ken Amey, Engineer Herb Gery, Finance Director John Hall, and Administrative Assistant Melissa Croak.

III. PLEDGE OF ALLEGIANCE

Commissioner Brown led the recitation of the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Commissioner O'Byrne made a motion to approve the Agenda of the November 22, 2004 Hatfield Township Board of Commissioners meeting. The motion was seconded by Commissioner Bleakly and carried on a 4-0 vote.

V. APPROVAL OF MINUTES

1. **Board of Commissioners Regular Meeting Minutes – October 27, 2004**

Commissioner O'Byrne made a motion to approve the Board of Commissioners Regular Meeting Minutes for October 27, 2004. The motion was seconded by Commissioner Brown and carried on a 3-0 vote. Commissioner Andris abstained from the vote as he was not present at the October 27, 2004 meeting.

2. **Board of Commissioners Workshop Meeting Minutes – November 10, 2004**

Commissioner O'Byrne made a motion to approve the Board of Commissioners Workshop Meeting Minutes for November 10, 2004. The motion was seconded by Commissioner Brown and carried on a 4-0 vote.

VI. CITIZENS' COMMENTS

There were no citizens' comments at this time.

VII. SPECIAL ITEMS

1. Open Space Plan Update Presentation

Jim Levy - Gannett Fleming

Jim Levy introduced himself to the Board of Commissioners and staff and briefly reviewed the schedule for the open space plan development.

VIII. ACTION ITEMS

1. Municipal Building Project Interior Purchases

Authorize Municipal Building Project Interior Contracts:

Commissioner Bleakly made a motion to authorize municipal building project interior contracts as follows:

Furniture contract to Knoll of East Greenville, PA at a cost of \$179,469.51;

Audio/visual contract for the public meeting room and the board room to Visual Sound of Broomall, PA at a cost of \$58,343;

High density filing contract to Storage Concepts of Ambler, PA at a cost of \$25,292.81;

Phone system contract to GST Corporation of Allentown, PA at a cost of \$24,314.86.

The motion was seconded by Commissioner Brown and carried on a 4-0 vote.

**2. Personnel Handbook
Resolution #04-42**

Motion to approve Resolution #04-42

Commissioner Brown made a motion to approve Resolution #04-42. The motion was seconded by Commissioner Bleakly and carried on a 4-0 vote.

3. Bills Payable

- **Paid Bills (November 2004) - \$496,843.36**
- **Bills To Be Paid (November 2004) - \$190,031.98**

Commissioner O'Byrne made a motion to approve the Paid Bills for November in the amount of \$496,843.36 and the Bills to be Paid for November in the amount of \$190,031.98. The motion was seconded by Commissioner Bleakly and carried on a 4-0 vote.

4. Treasurer's Report

Commissioner O'Byrne entered the Treasurer's Report into record and reported that the 2005 Budget was advertised and is available for review at the front desk.

IX. OTHER BUSINESS

Commissioner Norman arrived.

Commissioner Andris reported that he had received and reviewed the stormwater basin review from CKS.

X. ADJOURNMENT

Commissioner O'Byrne made a motion to adjourn the November 22, 2004 Board of Commissioners meeting. The motion was seconded by Commissioner Norman and carried on a 4-0 vote. The meeting was adjourned at 7:40 p.m.