

HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP/REGULAR MEETING

December 8, 2004

7:30 PM

AGENDA

I. CALL TO ORDER

Commissioner President Gerald Andris called the Hatfield Township Board of Commissioner's December 8, 2004 meeting to order at 7:30 p.m.

II. ROLL CALL

Commissioner Andris asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Gerald Andris, Commissioner Vice-President Jim O'Byrne, Commissioner James Bleakly and Commissioner Scott Brown. Also in attendance were Township Manager Stephanie Shafkowitz, Solicitor Joe Kuhls, Township Planner Ken Amey, Engineer Joe Nolan, Chief of Police Mark Toomey, Finance Director John Hall, Parks and Recreation Director Nancy Stock, and Administrative Assistant Melissa Croak.

III. PLEDGE OF ALLEGIANCE

Commissioner Brown led the recitation of the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Commissioner O'Byrne made a motion to approve the Agenda of the December 8, 2004 Hatfield Township Board of Commissioners meeting. The motion was seconded by Commissioner Bleakly and carried on a 4-0 vote.

V. APPROVAL OF MINUTES

Board of Commissioners Regular Meeting Minutes – November 22, 2004

Commissioner Bleakly made a motion to approve the Board of Commissioners Regular Meeting Minutes for November 22, 2004. The motion was seconded by Commissioner O'Byrne and carried on a 4-0 vote.

VI. CITIZENS' COMMENTS

Michael Malin of Line Lexington Road read a letter he had written regarding the Zoning Hearing Board recently filled vacancy.

Robert Knaus of 1444 Moyer Road appeared before the Board on behalf of his father who lives at 847 Bethlehem Pike. Mr. Knaus' father has been having drainage problems since the paving on Route 309. Township Manager Stephanie Teoli Shafkowitz reported that Public Works Director Nick DeMeno has been in contact with Penn DOT regarding this issue and the Township would be in contact with Mr. Knaus. Mr. Knaus also reported that there are railroad ties from the Somnia Furniture store that are on his property as well. Township Planner Ken Amey reported that he had contacted the Somnia owner and the situation will be taken care of as soon as possible.

VII. COMMITTEE REPORTS

A. Planning and Zoning Committee – Commissioner Brown

1. Planning Commission Meeting Minutes – *November 16, 2004*

Commissioner Brown entered the November 16, 2004 Planning and Zoning Committee Meeting Minutes into record.

B. Public Works Committee – Commissioner Norman

In Commissioner Norman's absence, Ms. Shafkowitz reported that the Public Works Department has finished the site work for the Police Department's new pole barn. All snow removal equipment is ready for the upcoming winter season, and the bid packages for Spring 2005 are currently being developed.

C. Parks and Recreation Committee – Commissioner O'Byrne

1. Parks and Recreation Board Meeting Minutes – *November 1, 2004*

Commissioner O'Byrne entered the November 1, 2004 Parks and Recreation Board Meeting Minutes into record.

2. Shade Tree Commission Meeting Minutes – *November 15, 2004*

Commissioner O'Byrne entered the November 15, 2004 Shade Tree Commission Meeting Minutes into record.

D. Public Safety Committee – Commissioner Norman

1. Monthly Report of Police Activities – *November 2004*

Commissioner Andris entered the November 2004 Monthly Report of Police Activities into record.

E. Finance Committee – Commissioner O’Byrne

Commissioner O’Byrne reported that the budget is on the agenda for approval this evening.

F. North Penn Water Authority – Commissioner Andris

1. North Penn Water Authority Meeting Minutes – *October 26, 2004*

Commissioner Andris entered the October 26, 2004 North Penn Water Authority Meeting Minutes into record.

G. Hatfield Township Municipal Authority – Commissioner Andris

1. Hatfield Township Municipal Authority Meeting Minutes – *October 12, 2004*
2. Hatfield Township Municipal Authority Monthly Budget Report – *October 2004*

Commissioner Andris entered the October 12, 2004 Hatfield Township Municipal Authority Meeting Minutes and the October 2004 Hatfield Township Municipal Authority Monthly Budget Report into record.

VIII. TOWNSHIP STAFF REPORTS

A. Township Manager’s Report

1. Municipal Building Project – Landscape Bid

Ms. Shafkowitz reported that the Landscaping Bid for the new building is ready to be advertised. The design, which was prepared by McClosky & Faber, will be incorporated into the bid package. Bids will be opened for this project in January, with award anticipated in February.

B. Solicitor’s Report

1. Joe Kuhls reported that there will be an Executive Session following the meeting to discuss matters of personnel. No action will be taken.

C. Building Report

1. Building Report – *November 2004*

Ken Amey entered the November 2004 Building Report into record.

F. Engineer's Report

1. Escrow Release Report – *November 2004*

Joe Nolan entered the November 2004 Escrow Release Report into record.

Commissioner Norman arrived.

IX. ACTION ITEMS

1. **Ordinance #533 - Subdivision Land Development Ordinance Amendment**

Motion to approve Ordinance #533

Mr. Amey briefly explained Ordinance #533. Commissioner Brown noted that it should be expressed to Penn DOT the need for pedestrian access across Elroy Road.

Commissioner Norman made a motion to approve Ordinance #533. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

2. **Ordinance #534 – Adoption of the 2005 Hatfield Township Budget**

Motion to approve Ordinance #534

Commissioner Brown made a motion to approve Ordinance #534. The motion was seconded by Commissioner Bleakly and carried on a 5-0 vote.

3. **Ordinance #535 - Establishing Taxes for 2005**

Motion to approve Ordinance #535

Commissioner Norman made a motion to approve Ordinance #535. The motion was seconded by Commissioner Bleakly and carried on a 5-0 vote.

4. **Resolution #04-43 - Reenacting Taxes and Penalty Periods for 2005**

Motion to approve Resolution #04-43

Commissioner Norman made a motion to approve Resolution #04-43. The motion was seconded by Commissioner Brown and carried on a 5-0 vote.

5. **Township Manager's Employment Agreement**

Motion to authorize execution of Township Manager's Employment Agreement

Commissioner Norman made a motion to authorize execution of the Township Manager's Employment Agreement. The motion was seconded by Commissioner Bleakly and carried on a 5-0 vote.

6. Ordinance #536 - Codification of Hatfield Township's Code of Ordinance
Motion to approve Ordinance #536

Commissioner O'Byrne made a motion to approve Ordinance #536. The motion was seconded by Commissioner Brown and carried on a 5-0 vote.

7. Retiree Health Plan/VEBA
Motion to authorize execution of the Retiree Health Plan/VEBA Agreement

Commissioner Norman made a motion to authorize execution of the Retiree Health Plan/VEBA Agreement. The motion was seconded by Commissioner Bleakly and carried on a 5-0 vote.

8. Collective Bargaining Agreement
Motion to authorize execution of a Collective Bargaining Agreement with the Hatfield Township Police Bargaining Unit (January 1, 2005 – December 31, 2008)

Commissioner Norman made a motion to authorize execution of a Collective Bargaining Agreement with the Hatfield Township Police Bargaining Unit (January 1, 2005 – December 31, 2008). The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

9. Tarrington Village Project Completion
Motion to accept the Tarrington Village Development into the 18-month maintenance period, subject to the receipt of a Maintenance Bond.

Commissioner Norman made a motion to accept the Tarrington Village Development into the 18-month maintenance period, subject to the receipt of a Maintenance Bond. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

10. Joseph L. Kirschner Recognition
Resolution #04-44
Motion to approve Resolution #04-44

Commissioner Norman made a motion to approve Resolution #04-44. The motion was seconded by Commissioner Bleakly and carried on a 5-0 vote.

Commissioner Norman added that Hatfield Township appreciates all that Towamencin Chief of Police Joseph Kirschner has done with the North Penn Area Tactical Team.

11. 2005 Fire Marshal Appointment

Steve Walt

Term: 01/01/05 – 12/31/05

Motion to appoint Steve Walt as Hatfield Township Fire Marshal

Commissioner O'Byrne made a motion to appoint Steve Walt as Hatfield Township Fire Marshal for a term of 01/01/05/- 12/31/05. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

X. OTHER BUSINESS

Mr. Andris expressed his appreciation to the commissioners, department heads, township staff and professional staff for a great year.

On behalf of the Hatfield Township Board of Commissioners, Commissioner President Andris wished Hatfield Township residents and staff a Happy Holidays.

XI. ADJOURNMENT

Commissioner O'Byrne made a motion to adjourn the December 8, 2004 Board of Commissioners meeting. The motion was seconded by Commissioner Norman and carried on a 5-0 vote. The meeting was adjourned at 7:55 p.m.