

**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS
WORKSHOP MEETING AGENDA
JANUARY 12, 2005
7:30 PM**

I. CALL TO ORDER

Commissioner President Gerald Andris called the Hatfield Township Board of Commissioner's January 12, 2005 meeting to order at 7:30 p.m.

II. ROLL CALL

Commissioner Andris asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Gerald Andris, Commissioner Vice-President Jim O'Byrne, Commissioner James Bleakly, Commissioner Scott Brown and Commissioner John Norman. Also in attendance were Township Manager Stephanie Shafkowitz, Solicitor Eric Frey, Township Planner Ken Amey, Engineer Joe Nolan, and Parks and Recreation Director Nancy Stock.

III. PLEDGE OF ALLEGIANCE

Commissioner Andris led the recitation of the Pledge of Allegiance.

IV. CITIZEN'S COMMENTS

None.

V. APPOINTMENTS

Commissioner Andris thanked those volunteers present for their past service and for agreeing to continue to serve. He read the names and terms of all appointments. A motion was then made by Commissioner Norman, seconded by Commissioner O'Byrne to appoint the following:

Civil Service Commission

- Daniel J. Reavy, Ward 4
Term: 01/01/05 – 12/31/10

Environmental Advisory Council

- Christine Meager, Ward 5
- Charlotte Dubroff, Ward 2
- Carol MacDonald, Ward 3
- Charles Hyndman, Ward 1
Term: 01/01/05 – 12/31/07

Industrial Development Authority

- Sydney C. Brittin, Ward 4
Term: 01/01/05—12/31/09

Municipal Authority

- Harry M. Rutherford, Ward 5
Term: 01/01/05 – 12/31/09

NP Health, Hospital & Education Authority

- Beatrice States, Ward 4
Term: 01/01/05 – 12/31/09

Open Space Committee

- James Pulli, Ward 1

Park Commission

- Sandie G. Musoleno, Ward 5
Term: 01/01/05—12/31/09

Parks and Recreation Board

- George B. Landes, Ward 4
Bill Miller, Ward 5
Term: 01/01/05—12/31/07

Planning Commission

- Larry Hughes, Ward 3
Term: 01/01/05—12/31/08

Shade Tree Commission

- Beatrice States, Ward 4
Term: 01/01/05—12/31/09

Vacancy Board Chairman

- Leslie T. Brown, Ward 2
Term: 01/01/05 – 12/31/05

Zoning Hearing Board

- Stephen J. Fireoved, Ward 3
Term: 01/01/05—12/31/07

The motion was carried on a 5-0 vote.

VI. COMMITTEE REPORTS

A. Planning and Zoning Committee – Commissioner Brown

1. Planning Commission Meeting Minutes – *December 21, 2004*

Commissioner Brown entered the December 21, 2004 Planning Commission Meeting Minutes into the record.

2. Marketplex at Line Lexington Preliminary Subdivision
Bethlehem Pike

The applicant, Manny Neff, presented the Preliminary Subdivisions application to the Board of Commissioners. Commissioner Brown expressed concern over the requested sidewalk deferral. After considerable discussion of the issue, the Board agreed to defer sidewalks until the first development is approved on each side of the road. Landscaping and street lights were also deferred under the same requirements.

3. Line Lexington Industrial Park Lot B1 Preliminary Land Development
Sterling Drive

Mr. Neff provided an overview of the application which proposes development of the last lot in the Line Lexington Industrial Park. The project includes the development of the 5-acre parcel with a 30,000 square foot, two story office/industrial building.

Discussion focused on the issue of sidewalks. The Board requested that the applicant include sidewalks on both sides of the proposed bridge.

B. Public Works Committee – Commissioner Norman

Commissioner Norman provided an update on the Public Works Department.

C. Parks and Recreation Committee – Commissioner O’Byrne

Commissioner O’Byrne introduced Parks and Recreation director Nancy Stock.

D. Public Safety Committee - Commissioner Norman

1. Monthly Report of Police Activities – *December 2004*

Commissioner Norman entered the December 2004 Monthly Report of Police Activities into the record.

E. Finance Committee – Commissioner O’Byrne

F. North Penn Water Authority – Commissioner Andris

1. North Penn Water Authority Meeting Minutes – *November 23, 2004*

Commissioner Andris entered the November 23, 2004 North Penn Water Authority Meeting Minutes into the record.

G. Hatfield Township Municipal Authority – Commissioner Andris

Commissioner Andris introduced Hatfield Township Municipal Authority member Harry Rutherford and thanked him for his service.

1. Hatfield Township Municipal Authority Meeting Minutes – *November 9, 2004*

Commissioner Andris entered the November 9, 2004 Hatfield Township Municipal Authority Meeting Minutes into the record.

2. Hatfield Township Municipal Authority Monthly Budget Report – *November 2004*

Commissioner Andris entered the November 2004 Hatfield Township Municipal Authority Monthly Budget Report into the record.

VII. TOWNSHIP STAFF REPORTS

A. Township Manager’s Report

1. Pool Feasibility Study

Ms. Shafkowitz provided an overview of the recently completed Pool Feasibility Study. She announced that copies of the final report were available to the public.

A resolution endorsing the plan will be presented for Board approval on January 26, 2005.

2. Resolution #05-01 – Police Pension Contribution

Ms. Shafkowitz provided an overview of Resolution #05-01.

Commissioner Norman made a motion to approve Resolution 05-01. The motion was seconded by Commissioner O’Byrne and carried on a 5-0 vote.

B. Solicitor’s Report

No report.

C. Building Report

1. Building Report – *December 2004*

Mr. Amey entered the December 2004 Building Report into record.

2. 2004 Annual Building Report

Mr. Amey entered the 2004 Annual Building Report into record.

D. Engineer's Report

No report.

VIII. OTHER BUSINESS

IX. ADJOURN

Commissioner O'Byrne made a motion to adjourn the January 12, 2005 Board of Commissioners meeting. The motion was seconded by Commissioner Norman and carried on a 5-0 vote. The meeting was adjourned at 8:20 p.m.