

**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS  
WORKSHOP MEETING AGENDA  
FEBRUARY 9, 2005  
7:30 PM**

**I. CALL TO ORDER**

Commissioner President Gerald Andris called the Hatfield Township Board of Commissioner's February 9, 2005 meeting to order at 7:30 p.m.

**II. ROLL CALL**

Commissioner Andris asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Gerald Andris, Commissioner Vice-President Jim O'Byrne, Commissioner Scott Brown and Commissioner John Norman. Also in attendance were Township Manager Stephanie Shafkowitz, Solicitor Joe Kuhls, Township Planner Ken Amey, Engineer Herb Gery, Chief Mark Toomey, and Administrative Assistant Melissa Croak.

**III. PLEDGE OF ALLEGIANCE**

Commissioner Andris led the recitation of the Pledge of Allegiance.

**IV. CITIZEN'S COMMENTS**

None

**V. SPECIAL ITEMS**

**A. Recognition Award for Community Service Project**

1. Recognition of Brandon Flury in pursuit of rank of Eagle Scout
2. Recognition of Kevin McGuire in pursuit of rank of Eagle Scout

Commissioner Andris presented certificates to both Brandon Flury and Kevin McGuire and thanked them for their contributions to the community.

**B. Vinny's Pizzarama – Transfer of Liquor License**

Solicitor Joe Kuhls reported that the applicant was required to make a presentation before the Board to determine if this liquor license would be a detriment to the health, safety and welfare of the community.

Sal Gambone represented Vinny's Pizzarama and explained their desire to transfer a liquor license to Hatfield Township from a restaurant in Cheltenham. Vinny's would like a liquor license to serve beer with food at the restaurant and provide with carry out service. Mr. Gambone explained that the applicant will not serve only alcohol to customers, that the customer must order food as well.

Commissioner Norman asked if the applicants would notify neighbors within 500 feet of the establishment. Mr. Gambone agreed to this request.

Commissioner Andris asked if there could be a restriction on exterior signage advertising beer.

Commissioner Brown asked if there would be a separation between drinking and underage areas.

Mr. Kuhls recommended that the applicant offer deed restrictions to enforce the signage limitations and agreement to serve only food-buying patrons that are eating in.

**C. Tax Collector Report – Christina Murphy**

Christina Murphy reported to the Board on the estimated tax receipts for 2005 (*attached to minutes*).

**VI. COMMITTEE REPORTS**

**A. Planning and Zoning Committee – Commissioner Brown**

1. Planning Commission Meeting Minutes – *January 18, 2005*

Commissioner Brown entered the January 18, 2005 Planning Commission Meeting Minutes into the record.

**B. Public Works Committee – Commissioner Norman**

Commissioner Norman reported that the bids for gasoline and road improvements are out and will be opened on March 16.

**C. Parks and Recreation Committee – Commissioner O'Byrne**

1. Hatfield Park Commission Meeting Minutes – *January 10, 2005*
2. Hatfield Township Parks and Recreation Committee – *January 3, 2005*
3. Hatfield Township Shade Tree Commission – *January 10, 2005*

Commissioner O'Byrne entered the January 10, 2005 Hatfield Park Commission Meeting Minutes, the January 3, 2005 Hatfield Township Parks and Recreation Committee Meeting Minutes, and the January 10, 2005 Hatfield Township Shade Tree Commission Meeting Minutes into record.

**D. Public Safety Committee - Commissioner Norman**

1. Monthly Report of Police Activities – *January 2005*

Commissioner Norman entered the January 2005 Monthly Report of Police Activities into record.

**E. Finance Committee – Commissioner O'Byrne**

No report.

**F. North Penn Water Authority – Commissioner Andris**

1. North Penn Water Authority Meeting Minutes – *December 21, 2004*

Commissioner Andris entered the December 21, 2004 North Penn Water Authority Meeting Minutes into the record.

**G. Hatfield Township Municipal Authority – Commissioner Andris**

1. Hatfield Township Municipal Authority Meeting Minutes – *December 14, 2004*
2. Hatfield Township Municipal Authority Monthly Budget Report – *January 2005*

Commissioner Andris entered the December 14, 2004 Hatfield Township Municipal Authority Meeting Minutes and the January 2005 Hatfield Township Municipal Authority Monthly Budget Report into record.

**VII. TOWNSHIP STAFF REPORTS**

**A. Township Manager's Report**

1. Landscaping Bid Discussion

Stephanie Shafkowitz reported that the Landscaping Bids were opened at 8:30 a.m. and there were 7 bidders. Jim Faber of McClosky and Faber is in the process of tabulating the results. Ms. Shafkowitz anticipates that

this item will be placed on the February 23 agenda for Board consideration.

2. Ward/Voting District Discussion

Ms. Shafkowitz distributed maps to the Board outlining the 7 precinct redistricting alignment, as per the Board's request. Ms. Shafkowitz also reported that she met with two parties and heard their viewpoints on the redistricting. There was discussion among the Board of Commissioners regarding at-large elections versus ward elections. Commissioner Brown favored ward elections, and Commissioner Norman favored at large elections.

Michael Malin of 2235 Line Lexington Road asked Ms. Shafkowitz for clarification of her position on splitting the five wards into ten precincts. Ms. Shafkowitz explained that he recommendation to the Board was based upon keeping neighborhoods intact, keeping ward lines along major thoroughfares, and having convenient polling places in each precinct.

Forrest Kerr of 2544 Trewigtown Road asked why this redistricting was necessary. Ms. Shafkowitz explained that the County is asking the Township to do this because the number of registered voters in each ward exceeds county guidelines.

Steve Morris of 2820 Grant Avenue asked Ms. Shafkowitz who gave her the authority to draw the lines. Ms. Shafkowitz reported that the Board of Commissioners gave her that authority in her role as the township manager.

3. School Road Park - Pole Lighting Installation Bid Discussion

Ms. Shafkowitz provided an overview of this project. The Board authorized by general consensus that this bid move forward.

4. Municipal Building Update

Ms. Shafkowitz reported that the building is almost complete, and the staff will be moving the first week of March. She said she will have several change orders for the Board on the next agenda.

**B. Solicitor's Report**

Mr. Kuhls reported that there would be an Executive Session after the meeting for the purpose of discussing personnel and pending litigation. No action would be taken.

**C. Building Report**

1. Building Report – *January 2005*

Mr. Amey entered the January 2005 Building Report into record.

**D. Engineer's Report**

1. Escrow Release Report – *January 2005*

Mr. Gery entered the January 2005 Escrow Release Report into record.

**VIII. OTHER BUSINESS**

**IX. ADJOURN**

Commissioner Norman made a motion to adjourn the February 9, 2005 Board of Commissioners meeting. The motion was seconded by Commissioner O'Byrne and carried on a 4-0 vote. The meeting was adjourned at 8:15 p.m.