

**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS  
WORKSHOP MEETING AGENDA  
June 8, 2005  
7:30 PM**

**I. CALL TO ORDER**

Commissioner President Gerald Andris called the Hatfield Township Board of Commissioner's June 8, 2005 meeting to order at 7:30 p.m.

**II. ROLL CALL**

Commissioner Andris asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Gerald Andris, Commissioner Vice-President Jim O'Byrne, Commissioner James Bleakly, Jr., Commissioner Scott Brown and Commissioner John Norman. Also in attendance were Township Manager Stephanie Teoli Shafkowitz, Solicitor Joseph Kuhls, Township Planner Ken Amey, Engineer Joseph Nolan, Chief of Police Mark Toomey and Administrative Assistant Melissa Croak.

**III. PLEDGE OF ALLEGIANCE**

Commissioner Bleakly led the recitation of the Pledge of Allegiance.

**IV. CITIZEN'S COMMENTS**

There were no citizen's comments at this time.

**V. ACTION ITEMS**

**1. Police Officer Hiring**

Commissioner Norman made a motion to provide three conditional offers of employment from the Eligibility List certified by the Hatfield Township Civil Service Commission. The motion was seconded by Commissioner Bleakly and carried on a 5-0 vote.

Mr. Kuhls added that the offers of employment are conditioned upon successful completion of physical and psychological evaluations.

**2. Line Street Culvert Change Order**

Ms. Shafkowitz reported that this change order is being paid for by the North Wales Water Authority.

Commissioner Norman made a motion to authorize a change order in the amount of \$22,500 for the Line Street Culvert Project. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

**3. Vinny's Pizzarama Liquor License Request  
Resolution #05-18**

Mr. Kuhls reported that there was no one present at the meeting representing Vinny's Pizzarama and that the requested deed restriction had not yet been tendered.

Commissioner Brown made a motion to deny Vinny's Pizzarama Liquor License Request. The motion was seconded by Commissioner Bleakly and carried on a 5-0 vote.

**4. CMMC Revised Final Approval  
Resolution #05-19**

Mr. Amey explained that CMMC (Central Montgomery Medical Center) was given final approval last year, however there have been changes to the plan and an agreement has been reached between CMMC and the North Penn Water Authority.

Commissioner Norman made a motion to approve Resolution #05-19. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

**VI. COMMITTEE REPORTS**

**A. Planning and Zoning Committee – Commissioner Brown**

1. Planning Commission Meeting Minutes – *May 12, 2005*

Commissioner Brown entered the May 12, 2005 Planning Commission Meeting Minutes into record.

2. Line Lexington Industrial Park Lot 15 Land Development – Sterling Drive – Zoned LI

Mr. Amey explained the land development project. The applicant said that they would comply with the three comments in the CKS review letter and made a clarification in reference to the bio-retention basin mentioned in the McClosky and Faber review letter. Mr. Nolan agreed on the clarification.

3. Site Development Land Development Phases 2, 3, and 5 – Cowpath Road – Zoned SC

Mr. Kuhls reported that everything was in compliance with the Site Development land development project.

Jerry Viglietti of Cabin Road asked if temporary sidewalks could be put in on the Orvilla Road side of the Site Development project.

Commissioner Andris asked the developer to consider laying sidewalk sooner on Orvilla Road.

**B. Public Works Committee – Commissioner Norman**

No report.

**C. Parks and Recreation Committee – Commissioner O’Byrne**

1. Hatfield Park Commission – *May 9, 2005*
2. Hatfield Township Parks and Recreation Board – *May 2, 2005*
3. Hatfield Township Shade Tree Commission – *May 16, 2005*

Commissioner O’Byrne entered the May 9, 2005 Hatfield Park Commission Meeting Minutes, the May 2, 2005 Hatfield Township Parks and Recreation Board Meeting Minutes, and the May 16, 2005 Hatfield Township Shade Tree Commission Meeting Minutes into the record.

**D. Public Safety Committee - Commissioner Norman**

1. Monthly Report of Police Activities – *May 2005*

Commissioner Norman entered the May 2005 Monthly Report of Police Activities into record.

**E. Finance Committee – Commissioner O’Byrne**

No report.

**F. North Penn Water Authority – Commissioner Andris**

1. North Penn Water Authority Meeting Minutes – *April 26, 2005*

Commissioner Andris entered the April 26, 2005 North Penn Water Authority Meeting Minutes into the record.

**G. Hatfield Township Municipal Authority – Commissioner Andris**

1. Hatfield Township Municipal Authority Meeting Minutes –  
*April 12, 2005*
2. Hatfield Township Municipal Authority Monthly Budget Report –  
*April 2005*

Commissioner Andris entered the April 12, 2005 Hatfield Township Municipal Authority Meeting Minutes and the April 2005 Hatfield Township Municipal Authority Monthly Budget Report into the record.

**VII. TOWNSHIP STAFF REPORTS**

**A. Township Manager’s Report**

1. Fee Resolution

Ms. Shafkowitz distributed the proposed permit fees and a case study of permit fees for the board to review. There was a discussion regarding Hatfield Township’s fees versus other surrounding municipalities’ fees. Mr. Amey explained the reasons for several of the rate raises.

**B. Solicitor’s Report**

No report.

**C. Building Report**

1. Building Report – *May 2005*

Mr. Amey entered the May 2005 Building Report into the record.

**D. Engineer’s Report**

1. Escrow Report – *May 2005*

Mr. Nolan entered the May 2005 Escrow Report into the record.

**VIII. OTHER BUSINESS**

Mr. Kuhls announced that there would be an executive session following the meeting to discuss matters of personnel. No action will be taken.

**IX. ADJOURN**

Commissioner O'Byrne made a motion to adjourn the June 8, 2005 Board of Commissioners meeting. The motion was seconded by Commissioner Brown and carried on a 5-0 vote. The meeting was adjourned at 8:10 p.m.