

# HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP/REGULAR MEETING

July 27, 2005

7:30 PM

## AGENDA

### I. CALL TO ORDER

Commissioner President Gerald Andris called the Hatfield Township Board of Commissioner's July 27, 2005 meeting to order at 7:30 p.m.

### II. ROLL CALL

Commissioner Andris asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Gerald Andris, Commissioner Vice-President Jim O'Byrne, Commissioner John Norman, Commissioner Scott Brown and Commissioner James Bleakly, Jr. Also in attendance were Township Manager Stephanie Teoli Shafkowitz, Solicitor Joseph Kuhls, Township Planner Ken Amey, Engineer Joseph Nolan, Chief of Police Mark Toomey and Administrative Assistant Melissa Croak.

### III. PLEDGE OF ALLEGIANCE

Commissioner Andris led the recitation of the Pledge of Allegiance.

### IV. APPROVAL OF AGENDA

Commissioner Brown made a motion to approve the Agenda of the July 27, 2005 Hatfield Township Board of Commissioners meeting. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

### V. APPROVAL OF MINUTES

#### 1. Board of Commissioners Workshop Meeting Minutes – June 8, 2005

Commissioner Norman made a motion to approve the June 8, 2005 Workshop Meeting Minutes. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

#### 2. Board of Commissioners Regular Meeting Minutes – June 22, 2005

Commissioner O'Byrne made a motion to approve the June 22, 2005 Regular Meeting Minutes. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

**VI. CITIZENS' COMMENTS**

Dean Brewster of 1714 North Line Street asked to have his driveway repaired by the Township. Ms. Shafkowitz explained the situation regarding Mr. Brewster's driveway.

Mr. Brewster also asked about the weight limit of the Line Street Culvert. Township Engineer Joe Nolan responded that the bridge will hold the weight of any vehicle that crosses over it.

Michael Malin of 2235 Line Lexington Road asked about the Hatfield Township Municipal Authority (HTMA) air quality permit that was still in appeal.

Commissioner Brown said air and water quality issues in the township should be addressed in a public forum.

Solicitor Joe Kuhls noted that the HTMA is a separate entity of the Board of Commissioners with open meetings.

Commissioner Andris asked that the HTMA meeting schedule be added to the Hatfield Township website calendar.

**VII. SPECIAL ITEMS**

**A. Recognition Award for Community Service Project**

1. Recognition of Michael Prykowski, Eagle Scout Candidate
2. Recognition of Kevin Baskin, Eagle Scout Candidate

Commissioner President Andris presented certificates to both Michael Prykowski and Kevin Baskin and thanked them for their contributions to the community.

**B. Recognition of Contributions to Municipal Building**

Commissioner President Andris presented certificates to the Hatfield Athletic Club; Praxair; Commerce Bank; Ken Amey, AICP; Joseph C. Kuhls, Esq. of Dischell, Bartle, Yanoff & Dooley; and Joseph Nolan, P.E. of CKS Engineers for their contributions to the municipal building.

**VIII. COMMITTEE REPORTS**

**A. Planning and Zoning Committee – Commissioner Brown**

No report.

**B. Public Works Committee – Commissioner Norman**

Commissioner John Norman reported that milling and paving would be completed by mid-August. Micro-surfacing is complete and the six-wheeled dump truck has arrived.

Botch Nolen of Fairgrounds Road asked where the 10-wheeler had gone. Ms. Shafkowitz and Mr. Kuhls explained that it was sold to a neighboring municipality, which Hatfield Township is allowed to do without bidding.

**C. Parks and Recreation Committee – Commissioner O’Byrne**

1. Parks and Recreation Board Meeting Minutes – *June 6, 2005*

Commissioner O’Byrne entered the June 6, 2005 Parks and Recreation Board Meeting Minutes into record.

2. Shade Tree Commission Meeting Minutes – *June 20, 2005*

Commissioner O’Byrne entered the June 20, 2005 Shade Tree Commission Meeting Minutes into record.

3. Park Commission Meeting Minutes – *June 13, 2005*

Commissioner O’Byrne entered the June 13, 2005 Park Commission Meeting Minutes into record.

**D. Public Safety Committee – Commissioner Norman**

1. Monthly Report of Police Activities – *June 2005*

Commissioner Norman entered the June 2005 Monthly Report of Police Activities.

**E. Finance Committee – Commissioner O’Byrne**

No report.

**F. North Penn Water Authority – Commissioner Andris**

1. North Penn Water Authority Meeting Minutes – *May 24, 2005*

Commissioner Andris entered the May 24, 2005 North Penn Water Authority Meeting Minutes into record.

**G. Hatfield Township Municipal Authority – Commissioner Andris**

1. Hatfield Township Municipal Authority Meeting Minutes – *May 10, 2005*
2. Hatfield Township Municipal Authority Monthly Budget Report – *May 2005*

Commissioner Andris entered the May 10, 2005 Hatfield Township Municipal Authority Meeting Minutes and the May 2005 Hatfield Township Municipal Authority Monthly Budget Report into record.

**IX. TOWNSHIP STAFF REPORTS**

**A. Township Manager’s Report**

1. Leaf Collection Bid

Ms. Shafkowitz announced that the leaf collection bid opening will take place on August 17 and will be submitted for the board’s approval at the August meeting.

2. Pool Project Update

Ms. Shafkowitz reported that MKSD, the pool design firm, will be meeting with interested parties and focus groups about the new pool project. She announced that MKSD will make a presentation on August 24, 2005 at 6:30 pm, prior to the public meeting.

3. 2005 Project List Update

Ms. Shafkowitz included the 2005 Project List for the Commissioners to review.

**B. Solicitor’s Report**

1. Solicitation Ordinance

Mr. Kuhls explained that this ordinance is a slight modification to the existing solicitation ordinance. The purpose of this ordinance is to place the burden of background checks on the applicant.

2. Large Event Ordinance

Mr. Kuhls explained the ordinance that would regulate large events within Hatfield Township. Commissioner Brown requested additional information regarding the ordinance, its constitutionality, and potential impact on free speech.

3. No Parking Ordinance – Chestnut Street

Mr. Kuhls reported that the no parking ordinance along Chestnut Street was lifted during the construction of the new municipal building. This puts the ordinance back in place.

**C. Building Report**

1. Building Report – *June 2005*

Ken Amey entered the June 2005 Building Report into record.

**D. Engineer’s Report**

Joe Nolan reported that the Line Street Culvert is almost complete and Line Street will be reopened by mid-August.

**X. ACTION ITEMS**

**1. National Night Out Resolution**

Commissioner John Norman made a motion to approve Resolution #05-24. The motion was seconded by Commissioner O’Byrne.

**2. Police Academy Reimbursement Resolutions**

Commissioner Bleakly made a motion to approve Resolution #05-25 and Resolution #05-26. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

**3. Clemens Road Project Change Order**

Change Order #2      -\$4,509.16  
(Reduction of unit pricing for excavation, addition of fill material and pavement fabric)

Commissioner O’Byrne made motion to approve Change Order # 2 for the Clemens Road Project, reducing costs by \$4,509.16. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

**4. Landscape Installation Contract Change Orders - \$16,255**

Change Order #1	\$14,400	(Topsoil Mounding)
Change Order #3	\$ 980	(Police Parking Lot Plantings)
Change Order #4	\$ 550	(Additional Groundcover)
Change Order #5	\$ 325	(Flower Pots)

Commissioner Brown made a motion to approve Change Orders # 1,3,4 & 5 in the amount of \$16,255. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

- 5. Line Street Culvert Project Change Orders - \$50,578**  
Change Order #2      \$37,000      (Montgomery Twp. Sewer Authority Work)  
Change Order #3      \$13,578      (Montgomery Twp. Detour Route Revision)

Commissioner Brown made a motion to approve Change Orders #2 & 3 in the amount of \$50,578. The motion was seconded by Commissioner Bleakly and carried on a 5-0 vote.

- 6. Montella's Crossing III Land Development, Preliminary Approval, Walnut St., Zoned C**

Ken Amey explained the land development project.

Commissioner Brown made a motion to approve Resolution #05-27. The motion was seconded by Commission Norman and carried on a 5-0 vote.

- 7. Saligman Land Development, Preliminary/Final Approval, Line Lexington Industrial Park, North Penn Road, Zoned LI**

Ken Amey explained the land development project.

Commissioner Norman made a motion to approve Resolution #05-28. The motion was seconded by Commissioner Bleakly and carried on a 5-0 vote.

- 8. Cavalier Subdivision I, Preliminary/Final Approval 1219 Cowpath Road, Zoned RA1**

Ken Amey explained the land development project.

Commissioner O'Byrne made a motion to approve Resolution #05-29. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

- 9. Cavalier Subdivision II, Preliminary/Final Approval 1301 Cowpath Road, Zoned RA1**

Ken Amey explained the land development project.

Commissioner Bleakly made a motion to approve Resolution #05-30. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

- 10. Bills Payable**

- **Paid Bills (July 2005) - \$12,551.47**

Commissioner Bleakly made a motion to approve the Paid Bills for July in the amount of \$12,551.47. The motion was seconded by Commissioner O'Byrne and carried on 5-0 vote.

▪ **Bills To Be Paid (July 2005) - \$ 292,526.03**

Commissioner Brown made a motion to approve the Bills to be Paid for July in the amount of \$292,526.03. The motion was seconded by Commissioner Norman and carried on a 5-0 vote.

**11. Treasurer's Report**

Commissioner Andris entered the Treasurer's Report into the record.

**XI. OTHER BUSINESS**

Commissioner O'Byrne urged residents to contact the township with complaints about their waste haulers.

Commissioner Andris reported that there would be an executive session following the meeting and that no action would be taken.

**XII. ADJOURNMENT**

Commissioner O'Byrne made a motion to adjourn the July 27, 2005 Board of Commissioners meeting. The motion was seconded by Commissioner Bleakly and carried on a 5-0 vote. The meeting was adjourned at 8:00 p.m.