

**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS
WORKSHOP MEETING MINUTES
OCTOBER 11, 2006
7:30 PM**

I. CALL TO ORDER

Commissioner President Scott Brown called the Hatfield Township Board of Commissioner's October 11, 2006 meeting to order at 7:30 p.m.

II. ROLL CALL

Commissioner Brown asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Scott Brown, Commissioner Vice President Gerald Andris, Commissioner Jim O'Byrne, and Commissioner Charles Sisian. Also in attendance were Township Manager Stephanie Teoli Shafkowitz, Solicitor Joseph Kuhls, Engineer Joe Nolan, Township Planner Ken Amey, Chief of Police Mark Toomey, Public Works Director Nick DeMeno, Parks and Recreation Director Nancy Stock, and Assistant to the Manager Melissa Shafer.

III. PLEDGE OF ALLEGIANCE

Commissioner Andris led the recitation of the Pledge of Allegiance.

IV. CITIZEN'S COMMENTS

Stephen Zarenkiewicz of 2283 Bramble Gate Drive introduced himself and Weblos Pack 141. Mr. Zarenkiewicz reported that the Weblos were attending the Board of Commissioners meeting to earn their citizenship badges. Commissioner Scott Brown welcomed the Weblos and their Pack Leaders.

Commissioner Brown reported that in the most recent edition of *Philadelphia Magazine*, Hatfield Township was ranked number 32 in their list of "Best Places to Live 2006." Commissioner Brown noted such factors as growth and diversity that aided Hatfield Township in making the list.

V. SPECIAL ITEMS

1. Nature Camp Recognition

Commissioner Brown recognized the Nature Camp volunteers and handed out gifts. Nature Camp is an annual Hatfield Township program that teaches children about nature. PSC Environmental, a local business, has sponsored the program for the last eight years.

2. North Penn Community Health Foundation – Approval of Upper Gwynedd Industrial Development Authority Financing

Neil Pearlstine represented the North Penn Community Health Foundation (NPCHF). Mr. Pearlstine explained that the NPCHF has been approved to borrow money from the Upper Gwynedd Industrial Development Authority (IDA) for the development of their building on North Broad Street in Hatfield Township.

Commissioner Brown asked Mr. Pearlstine why the NPCHF didn't ask the Hatfield Township Industrial Development Authority for the borrowing. Mr. Pearlstine reported that many IDA's lend money across municipal boundary lines.

Commissioner Brown asked that the Board defer judgment until the October 25 Action Meeting.

VI. COMMITTEE REPORTS

A. Planning and Zoning Committee

1. Planning Commission Meeting Minutes – *September 19, 2006*

Commissioner Brown entered the September 19, 2006 Planning Commission Meeting Minutes into the record.

2. N. D. Patel Preliminary/Final Subdivision, 1806 Fairgrounds Road, Zoned B

Ken Amey explained this two-lot subdivision land development.

B. Public Works Committee

No report.

C. Parks and Recreation Committee

1. Parks and Recreation Board Meeting Minutes – *September 11, 2006*

Commissioner O'Byrne entered the September 11, 2006 Parks and Recreation Board Meeting Minutes into the record.

2. Shade Tree Commission Meeting Minutes – *September 18, 2006*

Commissioner O'Byrne entered the September 18, 2006 Shade Tree Commission Meeting Minutes into the record.

3. Park Commission Meeting Minutes – *August 14, 2006 & September 11, 2006*

Commissioner O'Byrne entered the August 14, 2006 and September 11, 2006 Park Commission Meeting Minutes into the record.

D. Public Safety Committee

1. Public Safety Monthly Report – *September 2006*

Commissioner Sisian entered the September 2006 Public Safety Report into the record.

E. Finance Committee

1. 2007 Budget Update

Commissioner Andris announced the upcoming dates for the next budget meetings.

F. North Penn Water Authority

1. North Penn Water Authority Meeting Minutes – *August 22, 2006*

Commissioner Brown entered the August 22, 2006 North Penn Water Authority Meeting Minutes into the record.

G. Hatfield Township Municipal Authority

1. Hatfield Township Municipal Authority Meeting Minutes – *August 8, 2006*

Commissioner Brown entered the August 8, 2006 Hatfield Township Municipal Authority Meeting Minutes into the record.

2. Hatfield Township Municipal Authority Monthly Budget Report – *August 2006*

Commissioner Brown entered the August 2006 Hatfield Township Municipal Authority Budget Report into the record.

3. Hatfield Township Municipal Authority Report
Pete Dorney, Executive Director

Pete Dorney reported that the HTMA is currently looking into all of the sewer easements in the township and replacing interceptors.

Commissioner Sisian asked if the HTMA were going to take over all the sewer lines in the new Gambone Development at Snyder's Square. Pete said that they were talking with Hatfield Borough to work that out.

VII. TOWNSHIP STAFF REPORTS

A. Township Manager's Report

1. Personnel Policy Update

Ms. Shafkowitz reviewed the proposed personnel policy updates including a new non-uniform retirement health savings plan and additional steps in the bereavement leave and vacation schedule.

Commissioner Sisian asked if Ms. Shafkowitz anticipated a loss in employee production due to the increased vacation time. Ms. Shafkowitz said that she did not.

2. Pool Organization Structure Proposal

Ms. Shafkowitz reviewed the pool organizational chart. Ms. Shafkowitz reported that she and Nancy worked with Councilman Hunsaker and the current pool staff to develop this organizational structure. Ms. Shafkowitz reviewed the proposed staff positions.

3. Recycling Program Update

Assistant to the Manager Melissa Shafer reviewed the Hatfield Township Recycling Ordinance and provided an update on several new recycling programs. Hatfield Township has initiated a monthly drop off for corrugated cardboard and leaf waste at the Hatfield Township Public Works Building on the third Saturday of every month from 8 am to noon.

The second program is a multi-family dwelling recycling program, where Hatfield Township was awarded a DEP grant to purchase small recycling bins for those residents living in apartments.

4. National Geomatica Web-based GIS

Matt Stawicki of National Geomatica reported that National Geomatica was now available for the public to utilize, and reviewed for the Board what residents would be able to access.

Commissioner Sisian asked about privacy issues and wanted to make sure that mailing lists could not be created. Mr. Stawicki responded that mailing lists could not be created.

B. Solicitor's Report

Joseph Kuhls reported that there would be an Executive Session regarding matters of litigation and action may be likely. Mr. Kuhls suggested that the Board adjourn for 10 minutes for Executive Session after Other Business.

C. Building Report

1. Building Report – *September 2006*

Mr. Amey entered the September 2006 Building Report into the record.

D. Engineer's Report

1. Escrow Report – *September 2006*

Mr. Nolan entered the September 2006 Engineer's Report into the record.

VIII. OTHER BUSINESS

1. Appointment of Pool Advisory Board

Commissioner Sisian made a motion to appoint the following Hatfield Township residents to the Pool Advisory Board:

- Wendy Benedette, 2136 Bergey Road
- Robert Lanouette, 640 Brighton Drive
- Sandie Musoleno, 1664 Forest Hills Drive
- Kathy Kushner, 1003 Clymer Road

The motion was seconded by Commissioner O'Byrne and carried on a 4-0 vote.

At 8:35 pm, the Board of Commissioners adjourned to Executive Session.

At 8:45 pm, the October 11, 2006 Board of Commissioners Meeting was called to order.

Commissioner Andris made a motion to authorize the solicitor's office to move forward with the Associate Paving case. The motion was seconded by Commissioner O'Byrne and carried on a 4-0 vote.

Commissioner Andris made a motion to authorize Commissioner President Brown to approve the North Penn Community Health Foundation - Upper Gwynedd Industrial Development Authority Financing pending an administrative review. The motion was seconded by Commissioner O'Byrne and carried on a 4-0 vote.

IX. ADJOURN

Commissioner O'Byrne made a motion to adjourn the October 11, 2006 Board of Commissioners Workshop Meeting. The motion was seconded by Commissioner Andris and carried on a 4-0 vote. The meeting was adjourned at 8:50 pm.