

# HATFIELD TOWNSHIP BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

**January 31, 2007**

*7:30 PM*

## **I. CALL TO ORDER**

Commissioner President Scott Brown called the Hatfield Township Board of Commissioner's January 31, 2007 meeting to order at 7:30 p.m.

## **II. ROLL CALL**

Commissioner Brown asked Ms. Shafkowitz to call the roll. Present at the meeting were Commissioner President Scott Brown, Commissioner Vice President Gerald Andris, Commissioner Jim O'Byrne, Commissioner Charles Sisian, and Commissioner John Thinnis. Also in attendance were Township Manager Stephanie Teoli Shafkowitz, Solicitor Joe Kuhls, Engineer Bryan McAdams, Township Planner Ken Amey, Chief of Police Mark Toomey, Parks and Recreation Director Nancy Stock, and Assistant to the Manager Melissa Shafer.

## **III. PLEDGE OF ALLEGIANCE**

Commissioner Andris led the recitation of the Pledge of Allegiance.

## **IV. APPROVAL OF AGENDA**

Commissioner O'Byrne made a motion to approve the Board of Commissioners January 31, 2007 Agenda. The motion was seconded by Commissioner Andris and carried on a 5-0 vote.

## **V. APPROVAL OF MINUTES**

- 1. Board of Commissioners Workshop/Regular Meeting – December 13, 2006**
- 2. Board of Commissioners Special Meeting – January 3, 2007**
- 3. Board of Commissioners Workshop Meeting – January 17, 2007**

Commissioner Sisian made a motion to approve the December 13, 2006 Board of Commissioners Workshop/Regular Meeting Minutes, the January 3, 2007 Board of Commissioners Special Meeting Minutes, and the January 17, 2007 Board of Commissioners Workshop Meeting. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

## **VI. Treasurer's Report – December 2006**

Christina Murphy entered the December 2006 Treasurer's Report into the record.

## **VII. SPECIAL ITEMS**

### **1. Eagle Scout Recognition**

President Commissioner Scott Brown recognized Andrew D'Elia for his work with stormwater management at the Hatfield Nature Area.

### **2. Police Officer Swearing In**

Chief of Police Mark Toomey thanked the staff, civil service commission and board of commissioners for assisting in the hiring process of the new officers.

Commissioner President Scott Brown administered the Oaths of Office to new officers Sean Scanlan and Keith Blank.

### **3. Lieutenant Position**

Chief Toomey recognized Sergeant William Tierney as an outstanding officer. He noted that with this promotion to Lieutenant, Sgt. Tierney is the only officer to fill each position within the department.

Commissioner President Scott Brown administered the Oath of Office to William Tierney.

Lt. Tierney thanked his friends, family, and coworkers for their support.

John Weierman, Hatfield Borough Council President and Bob Kaler III, Hatfield Borough Mayor, thanked the police department for their outstanding service to the community. They congratulated William Tierney, Keith Blank, and Sean Scanlan on their new positions. Mr. Weierman read a letter from the Hatfield Borough Manager, Robert Ihlein, expressing the same.

Commissioner Brown thanked everyone for attending the swearing in ceremony. Mr. Brown congratulated William Tierney on his promotion and welcomed the new officers to the township. He called a five-minute intermission for refreshments in the community room.

The meeting was called back to order at 8:00.

## **VIII. CITIZENS' COMMENTS**

Bill Forst of Diamond Street reported that he witnessed THP removing some concrete that was poured for a foundation in the wrong place. Mr. Forst said that some of the concrete was not removed, and he was wondering what was done with it. Commissioner Brown said that someone would look into the matter.

Daniel Reavy of McArthur Drive thanked the commissioners for approving the updated Civil Service Commission rules and assisting in hiring the two new officers and promoting Bill Tierney.

Commissioner O'Byrne reported that he toured the pool area with Commissioner Sisian and Ms. Shafkowitz and everything looks great.

Robert Nolen of Fairgrounds Road asked if the pool was on schedule and Ms. Shafkowitz said that it was.

## **IX. ACTION ITEMS**

### **1. Pool Snack Bar Lease**

Commissioner Andris made a motion to authorize execution of a lease agreement for the pool snack bar. The motion was seconded by Commissioner Thinnis and carried on a 5-0 vote.

### **2. Fire Marshal Position**

Commissioner Andris made a motion to appoint Mike Waldron, Keystone Municipal Services, as Fire Marshal and Emergency Management Coordinator; Robert Kaler, IV, Chief, Hatfield Volunteer Fire Company, as Deputy Fire Marshal; and Michael Hagan, Chief, Colmar Fire Company, as Deputy Fire Marshal. The motion was seconded by Commissioner Thinnis and carried on a 5-0 vote.

### **3. Pool Furnishings Contracts**

Ms. Shafkowitz reviewed the pool furnishings contracts. She reported that all of the companies are on the state bid.

Commissioner O'Byrne made a motion to authorize the following pool furnishings contracts. The motion was seconded by Commissioner Andris and carried on a 5-0 vote.

- **General Recreation, Inc.**  
Pool Furniture  
\$24,470
- **George Ely Associates, Inc.**  
Shade Structures  
\$62,345
- **Progressive Products & Materials Distributors, Inc.**  
Chaise Lounges  
\$25,672

**4. Pool Audio System Contract**

Ms. Shafkowitz reviewed the pool audio system contract. She explained that the price includes video equipment for the Flick and Float events, and that the speakers will be engineered to minimize the impact of the sound on the neighboring residents.

Commissioner O'Byrne made a motion to authorize execution of a contract with Visual Sound, Inc. for pool audio system in the amount of \$39,891.29. The motion was seconded by Commissioner Thinnes and carried on a 5-0 vote.

**5. American Society of Composers Authors and Publishers (ASCAP) License Agreement**

Mr. Kuhls explained that the license agreement was one that was being circulated to all of the municipalities in the area. It concerns the public performances of music, and makes sure that the artists garner the benefit of their creations. ASCAP collects the licensing fees on behalf of the artists.

Commissioner Andris made a motion to authorize execution of the ASCAP License Agreement. The motion was seconded by Commissioner Sisian and carried on a 5-0 vote.

**6. North Penn Health Hospital and Education Authority – Elm Terrace Resolution #07-03**

Megan Duryea from Fox Rothschild provided an overview of the Elm Terrace project. She explained that Elm Terrace needs the approval of the authority and the township for tax exempt financing to finish the last phase of their expansion.

Commissioner Sisian made a motion to approve Resolution #07-03. The motion was seconded by Commissioner Thinnes and carried on a 5-0 vote.

**7. 537 Plan Amendment Resolution #07-04**

Commissioner Brown confirmed that the HTMA approved this amendment.

Commissioner Thinnes made a motion to approve Resolution #07-04. The motion was seconded by Commissioner O'Byrne and carried on a 5-0 vote.

**8. Bank Account Signatures Resolution #07-05**

Commissioner O'Byrne made a motion to approve Resolution #07-05. The motion was seconded by Commissioner Thinnes and carried on a 5-0 vote.

**9. Bills Payable**

▪ **Paid Bills (January 2007) - \$597,628.40**

Commissioner Thinnis made a motion to approve the Paid Bills for January in the amount of \$597,628.40. The motion was seconded by Commissioner O'Byrne and carried on 5-0.

**X. OTHER BUSINESS**

**1. 2007 Project List**

Ms. Shafkowitz reported that each year the staff develops a project list based on the goals for the year. She asked the commissioners to review the list and provide feedback or new suggestions.

Commissioner Sisian said that last year a retreat was held to discuss the year's projects, and he would like to hold one again this year. Commissioner Sisian made a motion to hold a retreat on an upcoming Wednesday evening. The motion was seconded by Commissioner Thinnis.

Commissioner President Brown respectfully asked the Board to allow him to work with Ms. Shafkowitz to schedule a meeting date in February for a retreat. Commissioner Sisian withdrew his motion.

Commissioner Sisian requested that the staff research televising the Board of Commissioners meetings. Ms. Shafkowitz reported that she would have a full presentation at the March meeting.

**XI. ADJOURNMENT**

Commissioner Andris made a motion to adjourn the January 31, 2007 Board of Commissioners meeting. The motion was seconded by Commissioner Thinnis and carried on a 5-0 vote. The meeting was adjourned at 8:45 p.m.